

Diploma in English Language Teaching to Adults (DELTA)

The Cambridge Diploma in English Language Teaching to Adults (DELTA) is the in-service teacher training qualification designed to upgrade your teaching qualifications and to help you realise your teaching potential.

ILA Vietnam will be running the Cambridge DELTA for its teachers from the 8th of February to the 2nd of April 2010.

We are an expanding organisation with lots of exciting opportunities in our new teaching centres across Vietnam. Therefore we are looking for candidates who have the DELTA to take up positions as academic coordinators, academic managers and teacher trainers with ILA Vietnam in the near future.

About the Course

Course Description

The DELTA course is conducted on a full-time basis over 8 weeks at the ILA training centre in Ho Chi Minh City, Vietnam. The DELTA course features a balance of theory and practice to enhance your understanding of the English language, while examining in depth the principles of effective teaching and the practical skills required for teaching English to adult learners.

The course includes

- Teaching practice
- Observation of experienced teachers in the classroom
- Completion of a range of practically focused written assignments
- An extended assignment
- A written examination

There are six main units of learning

- Understanding, knowledge and awareness of language
- The background to teaching and learning English at adult level
- Resources and materials
- Working in the classroom
- Evaluation, monitoring and assessment
- Professional development

As part of your course you should expect 120 contact hours with fellow candidates and course tutors and ten hours of teaching adults. In addition you have ten hours' directed observation of lessons, with five of these being live lessons taught by experienced teachers. You spend around 300 hours on reading, research and assignment writing.

Course Content

Language awareness

- The nature of communication and the role and functions of language
- Concepts and terminology used in ELT for describing formal features of English and English language use
- Differences between English and other languages
- Language as content in the ELT classroom
- Language used by teachers and learners
- Reference materials for language awareness

The background to teaching and learning English at the adult level

- The educational context and cultural impact of ELT
- The history and development of language teaching to adults
- Major theories of language learning and acquisition
- The contexts within which learning and teaching take place
- Designing teaching programmes to meet the needs of adult learners in different contexts
- Implementing teaching programmes to meet the needs of adult learners in different contexts

Resources and materials

- Using published and non-published ELT resources and materials
- Evaluating and selecting resources and materials for different purposes and contexts
- Adapting, developing and creating materials
- Using aids and technical support effectively
- Using self-access materials and learning centres
- Managing resources

Working in the classroom

- Classroom procedures and techniques for use with adult language learners
- Classroom management with adult learners
- Classroom observation and research

Evaluation, monitoring and assessment

- Evaluation of courses and programmes
- Monitoring learners' progress and giving feedback
- Selecting and evaluating classroom tests and other forms of assessment for different purposes
- Understanding English language tests, accreditation schemes and public examinations
- Preparing candidates for specific tests and examinations

Professional development

- Understanding the relationship between underlying principles and classroom practice in ELT
- Working with people
- Demonstrating personal development in a professional context
- Understanding support systems for continuing development

Assessment

Candidates are assessed internally and externally. There are 3 components of assessment:

1. Coursework

There are seven coursework assignments. Six of these are internally assessed; the seventh is externally assessed. In addition there is overall external moderation of your coursework by Cambridge ESOL.

2. Extended assignment

The extended assignment is a case study of a learner. It is supervised by the centre and externally marked.

3. Written examination

The written examination is externally set and marked.

To be awarded the DELTA, you must pass all three components. There are two grades - Pass and Distinction

1. Coursework

Practical Teaching Assignments 1, 2, 3 & 4

Each assignment focuses on a specific language skill or system.

Part 1: background (2,000- 2,500 words)

Part 2: a) Planning and commentary (700 words)

b) Teaching

c) Post-lesson evaluation (500)

- Assignments 1, 2 and 3 and internally assessed and externally moderated.
- Assignment 4 is externally assessed and moderated.

Practical Teaching Assignment 5

Resources & Materials

Part 2: a) Planning and commentary (700 words)

b) Teaching

c) Post-lesson evaluation (500)

Practical Teaching Assignment 6

Experimental Practice

Part 1: background (2,000 – 2,500 words)

Part 2: a) Planning and commentary (700 words)

b) Teaching (not assessed)

c) Post-lesson evaluation (500 words)

Assignment 7

Course Planning

- Identify the needs and wants of a specific group of adult learners of English
- Discuss the principles of course planning
- Apply these principles and draw up a programme for these learners for a minimum of 20 hours
- 2,000 – 2,500 words

2. Extended assignment (externally assessed)

The extended assignment is a case study of a learner and is externally marked.

3. Written examination (externally assessed)

The exam is 3 1/2 hours long and takes place in June or December each year

Entry Requirements

Education

The Diploma is a post-graduate qualification and candidates are usually university graduates or qualified teachers. The requirement is that candidates should have a standard of education equivalent to that required for entry into higher education and they will normally have undertaken some formal course of practical training at pre-service or in-service level.

Experience

Applicants will normally have a minimum of two years' (1,200 hours) teaching experience in ELT to adults within the last five years. Teaching experience gained with 16 – 18 year olds will count towards this total. Applicants will normally have a range of experience involving teaching different levels and in different contexts.

English level

Applicants must have an awareness of language and a competence in English, both written and spoken, that enables them to follow the course and complete all assessed elements. ILA will conduct assessment when necessary.

Time Line

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	Focus	Schedule	Estimated Dates	Notes
Pre-Delta Course (Optional)	Language Awareness Course and Reading Group	About 2 hours/week self study + a two hour session every 2 weeks. It can be joined at any point and we will help you to catch up on work you have missed.	June 2008 – Jan 2009	This is a Pre-DELTA course. It is not compulsory, but is highly recommended. It will increase your language awareness and help you to do the necessary background reading and research before the intensive component of the course.
Intensive	Intensive Input 8 weeks	Daily Mon- Fri 9am – 5pm	Jan 19 th – March 13 th 2009	This begins just after the Tet holiday period (Chinese New Year).
Extended Assignment + Exam Practice	Part-time study 8 weeks	A minimum of 30 hours' work for the extended assignment. There will be an informal exam practice group, meeting once a week to practice past exam papers.	April to June 2009	Complete extended assignment: case study. This is compulsory. The exam practice group is not compulsory but is highly recommended.
Written Exam	Exam	3.5 hours	June 2009	Exam conducted at ILA Vietnam. Portfolio (of work done during the intensive component) and Case Study to be submitted.

Further Inquiries

If you have any further enquiries please contact **Rob Duff** at delta@ilavietnam.com

If you are interested in working for ILA Vietnam please contact Recruitment at recruitment@ilavietnam.com

Supplementary Information

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Course Trainers

Our course trainers are highly competent and experienced Cambridge approved teacher trainers. They are employed by ILA specifically to manage and deliver the DELTA course. As fully trained professionals, with many years experience of ELT classroom teaching, our trainers are both authoritative and informed. The training procedure for Cambridge DELTA trainers is extremely rigorous. Not only are the trainers expected to have many years training experience, they are also required to have other, related industry experience. It is perhaps the personal commitment that ILA teacher trainers bring to the courses they teach however, which make them stand out; a good trainer has to be keen to continue developing themselves as trainers, has to respect their trainees and has to love their job to do it well. Our current lead trainer on our courses is Benita Cruickshank.

Accommodation

84 is the country code and 8 is the code for Ho Chi Minh City. When calling from inside Vietnam but not Ho Chi Minh City use the 8. When calling from inside Ho Chi Minh City the 8 is not necessary. Please note that the listing of accommodation here does not constitute a recommendation by ILA. For further accommodation information please visit www.asiahotel.com and look in quality guidebooks such as The Rough Guide and Lonely Planet. We take no responsibility for any dissatisfaction with accommodation. This ultimately is the responsibility of the trainee.

Budget Accommodation (around US\$ 10 – 15 per night)

1) Kim Hotel – 40/18 Bui Vien Street, District 1, Ho Chi Minh City

Tel: + 84 8 836495

E-mail: saigonhotel_loan@hotmail.com

2) Phong – 40/14 Bui Vien Street, District 1, Ho Chi Minh City

Tel: +84 8 8365221

3) Tan Mai Phai – 40/14A Bui Vien Street, District 1, Ho Chi Minh City

Tel: +84 8 8367438

4) Ngoc Dung – 225/4 Nguyen Dinh Chieu Street District 1, Ho Chi Minh City

Tel: +84 8 8342733

5) Ngoc Minh Guest House – 283/11 Pham Ngu Lao Street, District 1, Ho Chi Minh City

Tel: +84 8 836 5215

E-mail: ngocminh-hotel@hcm.vnn.vn

6) Truong Chinh Co., Ltd – 266 De Tham Street, District 1, Ho Chi Minh City

Tel: +84 8 8370806

Accommodation ranged from US\$ 13 – 20 per night

1) Vien Dong Hotel – 275A Pham Ngu Lao Street, District 1, Ho Chi Minh City

Tel: +84 8 8368941

2) Dai Loi Hotel – 271 Le Thanh Ton Street, District 1, Ho Chi Minh City

Tel: +84 8 8226895

3) Evergreen Hotel – 261b Hai Ba Trung Street, District 1, Ho Chi Minh City

Tel: +84 8 8298875

Accommodation ranged from US\$20 and above

1) Que Hong – 129 – 131 – 133 Ham Nghi Street, District 1, Ho Chi Minh City

Tel: +84 8 8213547

2) Bong Sen 1 – 115 – 119 Dong Khoi Street, District 1, Ho Chi Minh City

Tel: +84 8 8291516

3) Bong Sen 2 – 56 – 66 Nguyen Hue Street, District 1, Ho Chi Minh City

Tel: + 84 8 8244236

Accommodation ranged from US\$35 and above

1) Liberty 4 Hotel – 265 Pham Ngu Lao Street, District 1, Ho Chi Minh City

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Tel: +84 8 8365822

2) Oscar Saigon Hotel – 68A Nguyen Hue Street, District 1, Ho Chi Minh City

Tel: +84 8 829 2959

3) Palace Hotel – 56 – 66 Nguyen Hue Street, District 1, Ho Chi Minh City

Tel: + 84 8 829 2860

4) Vien Dong Hotel – 275A Pham Ngu Lao Street, District 1, Ho Chi Minh City

Tel: +84 8 8368941

Accommodation ranged from US\$65 and above

1) Caravelle Hotel – 19 Lam Son Square, District 1, Ho Chi Minh City

Tel: +84 8 8234999

2) New World Hotel – 76 Le Lai, District 1, Ho Chi Minh City

Tel: +84 8 822 8888

3) Park Hyatt Saigon – 2 Lam Son Square, District 1, Ho Chi Minh City

Tel: + 84 8 8241234

4) Renaissance Riverside Hotel Saigon – 8 – 15 Ton Duc Thang, District 1, Ho Chi Minh City

Tel: +84 8 8220033

5) Rex Hotel – 141 Nguyen Hue, District 1, Ho Chi Minh City

Tel: +84 8 8292185

FAQs

What is DELTA?

If you have substantial experience of teaching English to speakers of other languages, and are ready to progress your career, you need DELTA. This internationally recognised qualification helps you to:

- Deepen your understanding of the principles and practice of teaching the English Language to adults
- Examine your current practices and beliefs
- Apply the results of your learning and reflection to your current teaching position and more senior roles.

How does DELTA relate to TEFL/TESOL?

'TEFL' and 'TESOL' are terms often used to describe qualifications for English Language teachers.

DELTA, the advanced TESOL/TEFL qualification for practicing English Language teachers, was previously known as DTEFLA and the 'RSA diploma'.

Who is DELTA for?

You may be a graduate, or already hold an initial teaching qualification, and are considering DELTA as a route to further career progression. The qualification is ideal if you wish to extend your professional experience and accept new responsibilities as it not only demonstrates a commitment to the profession, but is also proof of your ability. You may be looking for an opportunity to increase your understanding of the principles and practice of English language teaching to help improve your overall performance in the classroom. As part of this process, DELTA courses encourage you to analyse your existing practices and beliefs. They also help you to apply the results of your learning and reflection both to your current professional life and to contexts beyond your present and previous teaching experience.

Who recognises DELTA?

DELTA is accepted throughout the world by organisations which employ English language teachers. The Cambridge DELTA has been accredited by the Qualifications and Curriculum Authority (QCA) as a Diploma in Teaching ESOL at level 5 on the National Qualifications Framework. DELTA is also integrated into some MA programmes - we have information on the exemptions offered by some UK institutions. Cambridge ESOL also works with international ELT organisations to ensure the acceptance of DELTA globally.

What are the requirements for the course?

- 120 hours input
- 150 hours reading & research
- 10 hours directed lesson observation

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- 10 hours teaching practice, 4 observed and assessed by a course tutor and 1 externally assessed, internally and externally assessed assignments and a written exam

Is it really as difficult as people say?

Contrary to what you may have heard it is not difficult to pass. It is however demanding in terms of commitment and workload. On the part-time courses, in addition to attendance at the input sessions, Cambridge ESOL suggest approximately 150 hours is needed for reading and research. Add to that writing assignments, writing lesson plans and completing other portfolio work and many previous candidates will say you need 8 – 10 hours per week self-study.

What support will I be given?

In addition to the course work itself, input and tutorials on Practical Teaching Assignments and background assignments, you will be given guidance and support for:

- the extended assignment (tutorials, reading first draft)
- the exam (exam focused preparation, mock exam practice, marking and advice)

Can I do the DELTA if I don't work for ILA?

For 2010 ILA will only be offering this course for its teachers. If you are interested in working for ILA please send your CV to [our](mailto:recruitment@ilavietnam.com) recruitment department at recruitment@ilavietnam.com.

Vietnam information and living costs

Living in Ho Chi Minh City

Vietnam has its sights firmly fixed on becoming the next Asian Tiger. The pace of growth is phenomenal, but not without its drawbacks. Traffic, pollution and petty theft are the major gripes of resident expatriates. Although minor on an international scale, they do exist and must be taken into account by anyone wishing to spend time here.

Located in the South of Vietnam, Ho Chi Minh City is Vietnam's second city and the country's economic and commercial hub. Despite its population of 5 million people, HCMC, (also known as Saigon), is not large and maintains a small town atmosphere. Extended periods under French rule have left a city of narrow streets and tree-lined boulevards. Dilapidated colonial villas have been taken over by foreign companies and governmental departments and restored to their former glory.

The Vietnamese are extremely warm and friendly people. Westerners are welcomed and integration into the community is commonplace. Teachers are particularly highly regarded and well respected by the Vietnamese.

Useful Information

Accommodation

Accommodation here is mostly shared housing. You can expect to share with 1 - 3 people in a typical Vietnamese style house - 4-metres wide, 3-storeys. The bedrooms are likely to be air-conditioned, while the common living area will have a ceiling fan.

Eating

Eating out is a delight and many westerners find themselves rapidly expanding their waistlines. (see Keeping fit). Food from all over the world is available at excellent prices. Vietnamese cuisine is amongst the healthiest in the world and a meal costs from 40 cents upwards. (Pho - traditional Vietnamese soup).

The food is so good that few people bother to eat at home. Many restaurants have a home delivery service.

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Drinking

The choice of bars is nearly as great as that of eateries. From the outdoor Bia Hoi, where a litre of freshly brewed beer costs about 25 cents, to the roof-top bar of the Caravelle Hotel, with its exclusive clientele and panoramic views of the city. Nightlife comes alive at the weekends when the whole city seems to take to the streets. The most popular nightspots close from 2 - 4 AM. The wide variety of bars, discos/nightclubs and restaurants will ensure that you are never bored and give you opportunities to meet up with fellow expats.

Travel and Transport: Around the city

The bus system is improving and many new buses have been added to the city's fleet. However, very little information regarding routes and schedules is published in English and most foreigners don't use the inner city buses. Driving in the city can be hazardous, as the laws of the road are not always observed and traffic can be heavy, especially at peak periods. The city centre is small and most journeys take less than 15 minutes. Because of these reasons most people travel either by automobile or motorbike taxi, which are very cheap. The first two kilometres cost about 12,000VND. Motorbike taxis are even cheaper and often used by foreigners. (10,000 VND for a short trip). Many people however rent their own motorbikes – which are readily available throughout the city - after getting accustomed to the traffic. Helmets for all motorcyclists are mandatory at all times.
(1 USD = 18,000 VND)

Travel and Transport: Outside of the city

Roads in the city and between major centres are generally good, but travel to smaller locations can often be time consuming and a little difficult. Cheap and relatively comfortable bus and rail services are available between the main cities. There are flights to most cities and resorts.

Theatre and Classical Music

Live classical music and theatrical performances are also widely available.

Keeping Fit

There is a wide range of sporting activities available to foreigners in HCMC including; football, hockey, rugby, Australian Rules football, swimming, squash, tennis, softball, etc. Many foreigners study martial arts. Private instructors are available at a minimal hourly or monthly fee.

Shopping

Clothes

For work or leisure, men or women, brand names, (locally made under license) or made to measure. Clothes are very cheap and generally very good quality.

Electricals

Many large electrical companies now produce in Vietnam. Prices of TVs, videos and Hi-fis are very good.

Pharmaceuticals

Pharmaceuticals and over the counter medicines are cheap and readily available.

Dentists

Reliable, modern, clean and inexpensive.

General

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Practically everything is available in Ho Chi Minh City. Costs vary from with those of the West, but as a general rule of thumb, everyday products are cheaper, especially if produced in Vietnam.

Living Costs

Costs are quoted in USD (1 USD = approx. 18,000 VND). Prices are given in a range and vary due to exchange rates fluctuations and according to area.

Restaurants

Main course in Vietnamese restaurant \$1- \$5
 Main course in good foreign owned restaurant \$3 - \$15
 Coffee \$0.3 - \$1.25
 Coke \$0.15 - \$1.5
 Beer (33cl. Bottle) \$0.6 - \$2

Bars and nightclubs

Beer \$1 - \$5
 Coke \$1- \$2
 Gin and tonic \$3 - \$5

Household costs

Maid (cleaning, laundry, etc.) — per month \$25 - \$50
 Rent — shared house — per month \$200 - \$400
 Rent — shared apartment — per month \$225 - \$650
 Rent — room only — per month (inc. elec.) \$175 - \$350
 Electricity (inc. air-conditioning) — per month \$20 - \$50

Getting around the city

Taxi — per km \$0.75
 Motorbike taxi — per ride \$0.75 - \$1.5
 Motorbike rental — per month \$70

Shopping

For men
 Men's shirts — foreign brand names, made for export \$10 - \$20
 Casual trousers — foreign brand names, made for export \$10 - \$30
 Trousers — tailor-made \$12 - \$25
 Suit — tailor-made \$80 - \$120
 Shirt — tailor-made \$10 - \$20
 Adidas/ Nike sports shoes \$25 - \$80

For women

Skirt/ dress — tailor made (not inc. material) \$10 - \$20
 Shirt/ blouse — tailor-made (not inc. material) \$7 - \$20
 Shoes — hand made \$30 - \$50

Doctor consultations

Local doctor's practice \$15
 Foreign run health centre \$45